



JOBS FOR NEVADA'S GRADUATES

EXECUTIVE COMMITTEE MEETING

AGENDA

Meeting is subject to the provisions of the Nevada Open Meeting Law – [NRS 241.020](#)

Name of Organization: **Jobs for Nevada's Graduates Inc.**

Date and Time: **Tuesday, February 15, 2022 @ 2:00 – 3:30 p.m.**

Place: **Microsoft TEAMS Virtual Meeting**

Questions/Comments: Please contact *Jean Irvine, Admin. Asst.* email: jjirvine@j4ng.org

J4NG Mission: Jobs for Nevada's Graduates inspires, supports, and mentors students to create a powerful and positive future. **Vision:** Ensure students graduate and reach their potential.

NOTE: Items on this agenda may be taken in a different order than listed. Two or more agenda items may be combined for consideration. An item may be removed from this agenda or discussion relating to an item on this agenda may be delayed at any time.

A. CALL TO ORDER – *Frank Woodbeck, Chair*

B. ROLL CALL AND CONFIRMATION OF QUORUM —*Jean Irvine, Admin. Asst.*

C. VERIFICATION OF PUBLIC NOTICE OF POSTING — *Jean Irvine, Admin. Asst.*

D. FIRST PUBLIC COMMENT(S) PERIOD

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to [NRS 241.020](#). Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

E. GENERAL BUSINESS:

BOARD CHAIR REPORT - *Frank Woodbeck, Chair*

For Information/Possible Action

1. Approval of minutes for November 9, 2021
2. Information about Board Development Retreat – April 21, 2022

F. BOARD VICE CHAIR REPORT – *Mariá José Gatti, Vice Chair*

For Information/Possible Action

1. Tesla Grant – Wolf Run Options (Attachment – Attorney, Casey Stiteler Report)

G. EXECUTIVE DIRECTOR REPORT – *Dr. René Cantú*

For Information/Possible Action

1. J4NG update
2. College and Business Partnerships – Ceci Alonso & Cecilia Hillman, Workforce Pathways Managers
3. Organizational Restructuring Update
4. Addition of Middle School to MOU/CCSD

H. COMMITTEE REPORTS:

1. BUDGET AND FINANCE – *Gabriel Gonzalez, Chair*

For Information/Possible Action

- a. Report on Financials – (Attachment A & B)
- b. Budget Update and Modifications will be presented at the March 30th Committee Meeting
- c. Discussion of supporting HR Committee Plan to evaluate compensation and raises for Specialists and Staff
- d. Investment of Reserve Funds requires a change to our bylaws to allow us to “borrow.” We also need to formulate the language for our investment policy statement. These will be items for the March 30, 2022, meeting.

2. DEVELOPMENT, COMMUNICATION & OUTREACH – *Tray Abney, Chair*

For Information/Possible Action – No meeting

3. STRATEGIC PLANNING – *Dr. Nancy Brune, Chair*

For Information/Possible Action – No meeting

4. HUMAN RESOURCES– *Dr. Don Asher, Chair*

For Information/Possible Action

- a. HR Committee Update Report, Kandy Zappa Sanchez, HR Director
- b. HR Committee requested management to explore consideration of compensation and pay scale and potential raises; to avoid attrition. The amended motion included to make a plan to look at compensation as a whole, not just for raises. The motion carried unanimously.
- c. The item to update and discuss compensation for Upper Management was tabled until the next meeting.

5. NOMINATING & BYLAWS – *Kris Wells, Chair*

For Information/Possible Action

- a. Reviewed and amended **Section 2.2 Paragraph 3**; and **Section 3.10** of the Jobs for Nevada’s Graduates Bylaws to include the immediate Past Chair to the Executive Committee. (Attachment 1)
- b. Reviewed Board Member Terms expiring in February. (Attachment 2-3)

- c. Nominations for replacing resigned Board Members: Attachments – Bio for CCSD, Dr. Mike Barton and Dennis Perea, KGHM (Bio coming.) (These candidates have been notified of their consideration for board members.)
- d. Nominations for BOD Officers: Vice Chair, Secretary, and Treasurer; for consideration by the Executive Committee.
- e. Update on Proxy Voting.

I. NEW BUSINESS – *No action may be taken on new items until they have been calendared and posted in accordance with the Nevada Open Meeting Law.*

J. SECOND PUBLIC COMMENT(S) PERIOD

Members of the public are invited for comment(s). **NO** action may be taken on a matter during public comments until the matter itself has been included on an agenda as an item for *possible action*, and properly noticed pursuant to **NRS 241.020**. Due to time constraints, the Chair may limit public comments to **three (3) minutes/person**. Please clearly state and spell your full name.

K. CLOSING REMARKS BY CHAIRMAN – *Frank Woodbeck, Chair*

L. ADJOURNMENT

NOTE: Persons with disabilities who require reasonable accommodations or assistance at the meeting should notify the J4NG, Inc. office, in writing at: 4045 S. Buffalo Drive, Ste. A-101-128, Las Vegas, NV 89147; or should call (725) 235-3670 as soon as possible and no later than 9 a.m. on three days prior to meeting.

Members of the public who wish to attend the meeting or would like to receive public material provided to Board members for this meeting and may request that information from *Jean Irvine, Administrative Assistant*, Jobs for Nevada's Graduates Inc., phone number (725) 333-8163, or Fax 1-702-940-4068 as soon as possible and no later than 9 a.m. three days prior to meeting

Pursuant to Nevada's Open Meeting Law, NRS 241.020, notice of this meeting was posted on or before the third day prior to the meeting date at the following locations:

J4NG, 6375 W. Charleston, Building L, Las Vegas, Nevada 89146; **Grant Sawyer Government Building** 555 E. Washington St. Las Vegas, NV 89101; **Nevada System of Higher Education** 4300 Maryland Parkway Las Vegas, NV 89119; **Nevada System of Higher Education** 2601 Enterprise Reno, NV 89512; **State Capitol Building** 101 N. Carson Ave. Carson City, NV 89701. Pursuant to NRS 232.2175, said agenda and notice have been posted on Jobs for Nevada's Graduates (J4NG), public website at: <http://j4ngnv.org/news-events/> and on Nevada's Public Meeting website at: <http://notice.nv.gov/>.